

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL SECRETARIAT COMPLEX, PHASE III

FEDERAL SCIENCE COLLEGE OGOJA, CROSS RIVER STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2018 APPROPRIATION FEDERAL SCIENCE COLLEGE OGOJA, CROSS RIVER STATE

The Federal Government of Nigeria has allocated funds to the Federal Ministry of Education (FME), for Federal Science College Ogoja, Cross River State in the 2018 appropriation for the execution of policies, Programmes and Projects towards achieving the mandate of the Ministry. Accordingly, the College wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	RENOVATION OF SPORT PAVILLION	FSC OGOJA
W2	RENOVATION OF COLLEGE LIBRARY	FSC OGOJA
W3	RENOVATION OF ICT BLOCK	FSC OGOJA
G1	PURCHASE OF LABORATORY EQUIPMENT	FSC OGOJA
G2	PURCHASE OF 200 NOs OF SEWING MACHINES AND 200 NOs OF KNITTING MACHINE	FSC OGOJA

(3.1) ELIGIBILITY REQUIREMENTS:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid (2015, 2016 & 2017) till 31st December, 2018; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;

- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/ 2019 or valid Certificate issued by the Bureau of Public Procurement (BPP);
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Science College, Ogoja Cross River State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years-(2015, 2016 and 2017);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank including willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications (in case of construction COREN, QSRBN, ARCON and CORBON) for works;
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five years including Letters of Awards and Job Completion Certificates of the projects;
- (l) List of Equipment with proof of Ownership/Lease Agreement (for works);
- (m) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the Firm.
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);

(4.0) COLLECTION OF TENDER DOCUMENT:

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal, FSC Ogoja on evidence of payment of a non-refundable fee of N10,000.00, paid into the Federal Science College Ogoja e-Remita account in any commercial bank.

(5.0) SUBMISSION OF TENDER DOCUMENT

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to: **The Principal, Federal Science College Ogoja, Cross River State** and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Principal's Office, Federal Science College Ogoja **not later than 12:00 noon Tuesday 30 October, 2018.**

(6.0) OPENING OF BID

The technical bids will be opened immediately after the deadline for submission at **12:00noon Tuesday 30 October, 2018** in the College Conference Room in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Principal, FSC Ogoja, as the FSC Ogoja will not be held liable for misplaced or wrongly submitted bids.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened; and
- (f) The FSC Ogoja is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed

THE PRINCIPAL

FSC, OGOJA